



2023-24 Emergency Activities for LA Unified Schools, August – June

FALL SEMESTER 2023

Date(s)	Activity	Required	Drill Evaluation Due*	Resource
AUGUST				
8/15 – 8/18	Fire Drill (first week of school until proficient)	All Schools	Submit by 8/31	REF 5803
8/15 – 8/31	Monthly Earthquake Drop/Cover/Hold On Drill	All Schools	Submit by 8/31	REF 5803
SEPTEMBER				
8/15 – 9/28	Fall Lockdown Drill	All Schools	Submit by 9/29	REF 5803
9/5 – 9/29	Monthly Earthquake Drop/Cover/Hold On Drill	All Schools	Submit by 9/29	REF 5803
9/5 – 9/29	Monthly Fire Drill	Elementary and Middle Schools	Submit by 9/29	REF 5803
OCTOBER				
8/14 – 10/2	Integrated Safe School Plan (ISSP) Submitted	All Schools	Submit ISSP by 10/2	REF 5511
8/14 – 10/13	ISSP Public Meeting and School Emergency Team Assignments & Duties Training	All Schools	Certify in ISSP by 10/13	REF 5511
10/2 – 10/31	Monthly Fire Drill	Elementary and Middle Schools	Submit by 10/31	REF 5803
Week of 10/16	Districtwide Communications Test (“All Call”)	No School Action Needed	None	REF 5483
10/17	Districtwide Fall Radio Test	All Schools	Submit by 10/31	REF 6537
10/19	2023 Great California Shakeout (Earthquake Drill)	All Schools	Submit by 10/31	REF 5803
NOVEMBER				
11/1 – 11/30	Monthly Earthquake Drop/Cover/Hold On Drill	All Schools	Submit by 11/30	REF 5803
11/1 – 11/30	Monthly Fire Drill	Elementary and Middle Schools	Submit by 11/30	REF 5803
DECEMBER				
12/1 – 12/19	Monthly Earthquake Drop/Cover/Hold On Drill	All Schools	Submit by 12/19	REF 5803
12/1 – 12/19	Monthly Fire Drill	Elementary and Middle Schools	Submit by 12/19	REF 5803
FALL SEMESTER				
8/14 – 12/19	Emergency Bin and Supplies Inventory	All Schools	Certify by 1/31 in Admin Cert	REF 5451
8/14 – 12/19	Semester Rapid Relocation Review (<u>Staff ONLY</u>)	All School Staff	Submit by 12/19	REF 5469
8/15 – 12/19	Semester Fire Drill	Senior High & Adult Schools	Submit by 12/19	REF 5803
8/15 – 12/19	Semester Shelter in Place Oral Review/Drill	All Schools	Submit by 12/19	REF 5803
<p>* Each drill evaluation should be submitted within 5 days of the drill (REF-5803).</p> <p>All Fall Semester emergency drills should be entered into the drill evaluation system before Winter Break.</p> <p>Due dates for the <i>Every School Safe</i> mandatory safety training modules can be found in the Principal’s Portal.</p>				



SPRING SEMESTER 2024

Date(s)	Activity	Required	Drill Evaluation Due*	Resource
JANUARY				
1/8 – 1/31	Monthly Earthquake Drop/Cover/Hold On Drill	All Schools	Submit by 1/31	REF 5803
1/8 – 1/31	Monthly Fire Drill	Elementary and Middle Schools	Submit by 1/31	REF 5803
FEBRUARY				
1/8 – 2/20	Spring Lockdown Drill	All Schools	Submit by 2/29	REF 5803
2/1 – 2/29	Monthly Earthquake Drop/Cover/Hold On Drill	All Schools	Submit by 2/29	REF 5803
2/1 – 2/29	Monthly Fire Drill	Elementary and Middle Schools	Submit by 2/29	REF 5803
MARCH				
3/1 – 3/22	Monthly Earthquake Drop/Cover/Hold On Drill	All Schools	Submit by 3/22	REF 5803
3/1 – 3/22	Monthly Fire Drill	Elementary and Middle Schools	Submit by 3/22	REF 5803
Week of 3/18	Districtwide Communications Test (“All Call”)	No School Action Needed	None	REF 5483
3/19	Districtwide Spring Radio Test	All Schools	Submit by 3/22	REF 6537
APRIL				
4/2 – 4/30	Monthly Earthquake Drop/Cover/Hold On Drill	All Schools	Submit by 4/30	REF 5803
4/2 – 4/30	Monthly Fire Drill	Elementary and Middle Schools	Submit by 4/30	REF 5803
MAY				
5/1 – 5/31	Monthly Earthquake Drop/Cover/Hold On Drill	All Schools	Submit by 5/31	REF 5803
5/1 – 5/31	Monthly Fire Drill	Elementary and Middle Schools	Submit by 5/31	REF 5803
JUNE				
No drills are required in June due to the limited number of instructional days during the month. (Drills should be conducted during summer school.)				
SPRING SEMESTER				
1/8 – 6/5	Semester Fire Drill	Senior High & Adult Schools	Submit by 6/5	REF 5803
1/8 – 6/5	Semester Shelter in Place Oral Review/Drill	All Schools	Submit by 6/5	REF 5803
1/8 – 6/5	Semester Rapid Relocation Review (Staff ONLY)	All School Staff	Submit by 6/5	REF 5469
1/8 – 6/5	Emergency Bin and Supplies Inventory	All Schools	Certify by 6/21 in Admin Cert	REF 5451
<p>* Each drill evaluation should be submitted within 5 days of the drill (REF-5803).</p> <p>All Spring Semester emergency drills should be entered into the drill evaluation system by the end of the academic year.</p> <p>Due dates for the <i>Every School Safe</i> mandatory safety training modules can be found in the Principal’s Portal.</p>				